

**Ashbrook Community Association
Board of Directors Monthly Meeting
April 8, 2008 7:00 PM
Ashbrook Community Clubhouse**

I. Call to Order – 7:03

II. Roll and Quorum Status

- A. Joy, Todd, Sue, Cathryn, Don, Tracy
- B. Quorum Status

III. Approval of Agenda

- A. Don : Motion to approve ~~Minutes~~ *Agenda*
- B. 2nd – Cathryn
- C. All in Favor

IV. Approval of Minutes

- A. Don – Motion to Approve *March Min*
- B. 2nd – ~~Cathryn~~ *Catherine*
- C. All in Favor

b. Those members who wish to have a copy of the minutes can download approved minutes from the website. Those who do not have computer or internet access may contact the Board for a printed copy.

V. Old Business
Officer Reports

- a. President-
 - 1. Discussed ruling on keeping basketball goals close to house when not in use. Ruling is upheld.
- b. Vice President-
- c. Treasurer- See Figure 1 at end of report
- d. Secretary-
- e. Board Member-
- f. Management Report -

Member Voice- about Old Business

VI. Committee Reports

- a. Safety and Security-
 - 1. information on the block captains is on the web site
 - 2. Still trying to fill co-chair positions
 - 3. Next meeting is 4/15
- b. Social and Recreational-
 - 1. Had a good St. Patrick's Day and Easter party
 - 2. Summer Kick off Party is June 7 , Bring a dish
 - 3. Next meeting is 4/9 at 7:00 PM
- c. Finance and Audit-
- d. Architectural Review-
 - 1. Several request for sheds, fences, and siding
- e. Buildings and Grounds- See report below

BUILDINGS & GROUNDS COMMITTEE
APRIL 1, 2008 MEETING

1. Dominion power has put up the new pole for our new light that will light up the clubhouse parking lot and the walkway. The light should be installed shortly.
2. We have gotten three prices to repave the walkway to the clubhouse and the one from the bridge over to the boat ramp. We will submit our recommendation to the board at the April meeting. This will also include sealing the playground parking lot, the basketball courts, patch & seal walk path from boat launch to Shady Banks Dr., and also repave the walkway from parking lot to Offshore Dr.
3. The Weeping Cherry tree has been planted at the corner of Shady Banks Dr. & Ashbrook Pkwy. That will really look nice as it matures.
4. We hope to have the final preparations in to auction off our pontoon boat together at our May meeting and get this done at our June meeting.
5. We had D.C.'s Lawncare come in with his bushhog and cut away some additional brush around the common grounds by the clubhouse and across from the tot lot at the end of Offshore Dr. We still have to get some of the "neighborhood treasures" which were uncovered removed, but the overall appearance improvement can't help but be noticed.
6. We have quotes from three different companies to prepare and repaint our sign at the main entrance on Hull St. We will submit our recommendation for this project to the board at the April meeting.
7. We have gotten a price to power wash and seal the various decks and walking bridges on the common grounds including the fishing gazebo and will submit that to the board also.
8. We had a resident complain about people cutting through his yard when on the walking paths in the community. We would like to get the words out to all of our residents to be courteous of your neighbor's private property and stay on the paved walks when using them.
9. It was also brought to our attention that the path at the end of Featherchase Terr. is in need of some repair. We are going to try and get this corrected along with our paving repairs around the clubhouse.
10. We still continue to get outstanding response from VDOT and Chesterfield County regarding street signs, clogged drains etc. When a call is made the response is usually realized within a day or two.
11. We had the first phase of our spring cleanup on Sat. April 5, 2008. We got a lot of the trash picked up around the neighborhood and loaded up a trailer of logs and fallen trees from the wooded area behind the tennis courts. Many thanks to all of the residents who gave so generously of their time to make this a success.

Buildings & Grounds Co Chairs: Bill & JoAnn Ruitenberg

Lake: Gerry Oakley

Playgrounds: Bill Walton

Board Member: Don MacQueen

REPAIRED DECK - CLUB HOUSE

POWER WASH CLUBHOUSE RAMP

TABLES POWER WASHED + WOOD

REPLACED

1. Motions made by Don McQueen

- i. Motion to extend the boat sale date.
2nd Cathryn, All in Favor
- ii. Motion regarding walking paths.
2nd – Sue – All in Favor
- iii. motion regarding the large sign
2nd Sue – All in Favor
- iv. motion regarding staining and sealing wooden structures
2nd – Cathryn – All in Favor
- v. Motion regarding security lighting.
2nd Kathryn – All in Favor

Below are Don's Full Motion's

- i. > I make a motion that Buildings & Grounds/Lake Committee be allowed to delay the sealed-bid opening for the sale of the pontoon boat and trailer until Tuesday, June 3.
- ii. > I make a motion to accept the bid submitted by Sam and Janice Asphalt Co. to repair, resurface, and seal the walking paths and asphalt surfaces as specified in their bid for the amount of \$ 13,947-.
- iii. > I make a motion to accept the bid submitted by Norvell Sign Company to repair and repaint the Ashbrook sign at Hull St. as specified in their proposal, for the amount of \$ 1900.
- iv. > I make a motion to accept the bid submitted by William Green Painting Co. to powerwash, stain, and seal the various wooden structures named on their proposal for the amount of \$ 3,990-.
- v. > I make a motion that the Board approve Va. Power installing a security light and pole by the clubhouse shed for approximate cost of \$640.

- f. Playground Committee-
- g. Lake Committee-

VII. New Business

- a. President-
- b. Vice President-
 - i. Clubhouse/Sowers meeting
- c. Treasurer-
 - i. Monthly report
 - ii. Don: I make a motion that the ACA post a \$250 reward for confidential information leading to an arrest for vandalism in Ashbrook.
2nd – Cathryn – All in Favor
 - iii. Don – motion- I make a motion to print 82 covenant books to be distributed to current tenants of rental units in Ashbrook at a cost of \$5 a piece.
2nd- Sue – All in favor
- d. Board Member
- e. Management Report

Member Voice- about New Business

VIII. Member Voice- general content

- 1. Will any walking paths be extended?
 - A. Most of the walking paths that should be extended are in wetland areas and may be bush hogged and possibly graveled in the future.
- 2. Where are the vandals coming from?
 - A. We don't know

IX. Adjournment – 7:03 PM

Figure 1

| | |
|----------------------|------------------|
| 2/29/08 Bank Balance | 80,823 - |
| Dues income | + 23,310 - |
| Roy May income | + 750 - |
| Storage income | + 60 - |
| Clubhouse rental | + 70 - |
| Lot chgs | + 6 - |
| March Income | <u>24,196</u> |
| PAID out | <u>- 4,748 -</u> |

3/31/08 Bank Balance +/- 100,270